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Professional Experience

Office of Senator Joni Ernst (R-IA)

Washington, DC

Deputy Legislative Assistant

January 2017 - Present

- Advise senator and office staff on issues related to rural development, education, housing, financial services, tax, budget, and nutrition policy portfolios.
- Perform oversight duties pertaining to regulations, proposed regulations, and other actions by various agencies including the U.S. Department of Agriculture (including all USDA subagencies), Food and Drug Administration, Commodity Futures Trading Commission, Department of Commerce. Treasury Department, Department of Housing and Urban Development, and Department of Education.
- Draft legislation in coordination with legislative staff members and counsel.
- Support communications staff with technical legislative responses to press inquiries, draft press releases, and talking points.

Office of Senator Joni Ernst (R-IA)

Washington, DC

Legislative Aide

January 2015 - January 2017

- Advised senator and office staff on issues related to education, housing, poverty, financial services, agriculture, and trade policy portfolios.
- Managed the drafting and dissemination of constituent correspondence within designated policy portfolio.
- Monitored and reported on issues including actions taken by the administration, relevant legislation, and trade negotiations.

Joni Ernst for U.S. Senate (R-IA)

Albia, IA

Field Staff Representative

July 2014 - January 2015

- Led voter outer outreach and volunteer recruitment in lowa's Second Congressional District.
- · Served as campaign representative while working with key civic and policy groups.
- Drafted policy statements and analysis and presented materials to political and community organizations.
- Developed and coordinated a district-wide distribution network of campaign materials and advertisements.
- Organized 99 County Tour campaign stops and facilitated day-of operations.

Office of Senator Charles Grassley (R-IA)

Washington, DC

Legislative Correspondent

January 2013 - July 2014

- Advised staff assistants on best practices to interact with constituents regarding policy issues.
- Managed the defense, foreign affairs, retirement, Social Security, welfare, and veterans affairs
 policy portfolios in coordination with a legislative assistant.
- Drafted constituent correspondence in response to policy issues on behalf of the senator.

Office of Senator Charles Grassley (R-IA)

Washington, DC

Staff Assistant

November 2012 - January 2013

- · Managed office telephones and assisted constituents.
- Provided administrative support to staff members and office visitors.
- Organized, maintained database for constituent lottery of presidential inauguration tickets.

Education

University of Northern Iowa Bachelor of Arts in Political Science Cedar Falls, IA August 2007-May 2011